

We want your child to be safe, happy and enjoy learning at school. If you have a concern or problem there are things you can do:

**Talk to the teacher.** It may be possible to resolve things with a quick word. If it needs more time an appointment can be made.

**Talk to the Head of School.** She is usually available at the start and end of the day for a quick word, or you can make an appointment at the office. The Head of School may suggest you meet with the Executive Headteacher.

**Talk to a Governor.** Parent governors are often around at the start and end of the day or at events. If not, you can make an appointment at the office.

If you are unsure about what to do or who to approach, please ask at the school office and we will be happy to advise you.

Please let us know:

**Straight away** if your child is ill and has to miss school (If your child has been sick or had diarrhoea they must remain off school for 48 hours after the last incident)

**As soon as possible** if you are delayed at the end of the day or someone different is collecting your child so we can keep your child safe

**In advance** if you need to take your child to a medical appointment

**In advance** if absence due to a holiday in term time is unavoidable

**Straight away** of any changes in your contact details—we need to ensure these are kept up to date in case we need to contact you quickly



## Home School Agreement

For children to achieve their best there needs to be a strong partnership between home and school. We must all recognise our responsibilities within this partnership. In this leaflet we set out our expectations for ourselves, our pupils and their families.

*Tel: 01603 898292*  
*[www.woodlandview.norfolk.sch.uk](http://www.woodlandview.norfolk.sch.uk)*  
*[office@woodlandview.norfolk.sch.uk](mailto:office@woodlandview.norfolk.sch.uk)*

*Executive Headteacher: Ms H Jordan*

## **At The Federation of Spixworth Schools we will:**

Uphold the Values of the school

Provide a safe, secure and caring learning environment

Respect the rights of all children and encourage children to respect the rights of others

Provide a broad, balanced and enriched curriculum that meets the needs of the children and the national curriculum

Involve and include families as much as possible in their child's learning, achievements and next steps

Have clear and consistent policies and procedures

Contact you as soon as possible about any concerns you have or we have about your child

Signed .....  
Head of School

## **We expect that your child will:**

Uphold the values of the school

Try their best in all that they do even when they find things difficult

Tell a member of staff if they have any worries or concerns

Respect the rights of others as well as themselves

Know how to stay safe and keep other safe including on the internet

Behave in an appropriate manner at all times, both on the playground and in the classroom

Take care of our school and the things we have and use within it



## **We ask that you, the family will:**

Uphold the Values of the school

Ensure your child attends school regularly and on time

Respect the rights of other adults and children and encourage your child to do the same

Read with your child and support other homework activities regularly

Attend parent's meetings and other events in school as often as possible

Share any concerns or problems with staff

Support school policies and procedures

Support my child to be healthy and safe including their internet use

Signed .....  
Parent/Carer