



Spixworth Infant School

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Chair of governors: Mrs A Eastick

Date: 5 June 2017

Dear Parents and Carers

I write to inform you that Mrs Wyatt and her family are relocating. As a result, Mrs Wyatt has formally submitted her resignation from the post of head teacher and will be leaving the school at the end of this academic year.

After 8 years of employment at the school, 3 of which as head teacher, I am sure you will join me in thanking Mrs Wyatt for all her hard work and wish her every success for the future.

The commitment shown by Mrs Wyatt towards the school is reflected in her decision to return early from her maternity leave and we welcome her back to school, the week commencing 12 June 2017.

The second half of this term is a fundamental time for pupils and staff alike, with year 1 phonics screening taking place, transition sessions for all pupils to their new classes or schools for the next academic year and end of year reports being completed, it wouldn't be prudent therefore to alter the current staffing structure. Having met with both Mrs Wyatt and Ms Jordan, it has been agreed that for the next 7 weeks, they will operate a co-headship. They have discussed and agreed the role and responsibilities each will undertake to ensure the smooth management of the school. For our families, carers and stakeholders, Ms Jordan will continue to be the initial contact for any correspondence, comments and concerns.

With Mrs Wyatt's resignation, the governing body sought independent advice in connection with the appointment of a new head teacher for September 2017. With the school's best interest in mind, the decision was made to internally advertise the post and after undergoing a rigorous interview process, I am pleased to announce that Ms Jordan has been appointed as the new head teacher with effect from 1 September 2017.

Ms Jordan has been part of the senior leadership team since she joined the school in April 2015 and is passionate and committed to the future of the school and in providing the best education possible for all the children.

I hope you will join me congratulating her on her appointment and in supporting her as she leads the school into a new and exciting future.

Yours sincerely

Angela Eastick
Chair of Governors

